



## UNITED STATES PATENT AND TRADEMARK OFFICE

JAN 16 2002

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/967,157	09/28/2001	Richard D. Harris	01AB091

CONFIRMATION NO. 4953

## FORMALITIES LETTER



\*OC000000007030634\*

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COPY OF PAPERS  
ORIGINALLY FILED

Date Mailed: 11/06/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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Cr/2812

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JAN 16 2002

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I hereby certify that this correspondence is being deposited with the United States Postal Services on the date set forth below as First Class Mail in an envelope addressed to:  
Official Draftsman, Commissioner for Patents, Washington, D. C. 20231.

Date of Signature and Deposit: December 7, 2001

Adam J. Forman  
Attorney of Record

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant(s): Richard D. Harris  
Serial No.: 09/967,157  
Filed: September 28, 2001  
For: Method for Fabricating a Microelectromechanical System (MEMS) Device Using a Pre-Patterned Bridge  
Group Art Unit: 2812  
Docket No.: 01AB091

SUBMISSION OF FORMAL DRAWINGS

OFFICIAL DRAFTSMAN  
Commissioner for Patents  
Washington, D. C. 20231

Sir:

Enclosed herewith are eight (8) sheets of formal drawings, including Figs. 1-22 in the above specified case. Please enter these drawings into the file.

The Commissioner is hereby authorized to charge any cost that may be due to Deposit Account No. 17-0055.

Respectfully submitted,

RICHARD D. HARRIS et al.

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